

Courses and Grades

Review [UPAEP's academic programs](#) and see if the programs fit your academic needs. In the Web site you can learn about the courses offered within the different degrees that the university has. To choose your classes you'll have to consider the academic period in which you are going to study while you are here: Fall (August-December) or Spring (January-May) Some courses are also offered during the summer but not many.

If you want to study in UPAEP during *Fall*, you should choose classes that appear on odd semesters, and if you want to study during *Spring*, you should pick classes offered in paired semesters.

If you want to know the content of any of the courses you can send an e-mail to intercam@upaep.mx so we can send it to your e-mail.

The grade transfer depends on your home university, which is why we suggest that you verify if the content of the courses you want to take in UPAEP fulfill your home university requirements. We also suggest checking the grade equivalence between the two institutions.

Registration

Once you are accepted, the Study Abroad Coordination (Coordinación de Movilidad Estudiantil CME) will send to your e-mail your student number or student ID (matrícula), this number will allow you to access to the UNISOFT system. You can access to this system on UPAEP's home page at www.upaep.mx and there you will find the schedule of the classes available during the semester you are going to study here.

When you have made the selection of courses, you must send to the CME the "Formato de elección de materias y horarios" before the registration period for each semester, so we can register you for classes.

Grades and transcripts

At the end of the semester, and once you have your final grades on the system, we will send to your home university an official transcript where we indicate the courses you completed along with your grades.

In order to send your grades to your home university you must give to the CME at the beginning of the semester two small size photographs. It is **VERY IMPORTANT that you give this pictures to us before you go back home**, because without them, we won't be able to process your official transcript.

We will send your transcript approximately one month after finals week.

Fall Semester: 2nd week of January

Spring Semester: 2nd week of June

Please note that additional transcripts have a price, if you shall request extra copies the prices are:

Issuance: 50 USD

Issuance and express delivery service: 80 USD

Issuance and ordinary mail: 60 USD

Grades in México and UPAEP

The Mexican education system uses a range from 0 to 10, that goes as follows:

10	EXCELENT
9	VERY GOOD
8	GOOD
7	AVERAGE
6-0	FAIL

At UPAEP, In order to pass a class you need to get a minimum grade of 7.

The academic year is divided in fall and spring semester. Each semester lasts 4 months, during those months you will have 3 monthly tests and one final exam. The professor will give more information about the dates and grading criteria. As an exchange student you will need to take a minimum of 4 classes and a maximum of 6.

All exchange students should remain enrolled in at least 4 courses and pass them, otherwise, if your exchange program lasts the full academic year or you want to extend your exchange period you won't be able to do it because of low academic performance.

How are the classes at UPAEP?

Classes are usually 50 minutes long, but there are classes that depending on the academic difficulty can last 150 minutes, with a 10 minutes break between each hour.

You need to attend to a minimum of 75% of your classes in order to take the final exam. If you don't have this minimum, you will automatically fail the class and you will have to take this course again.

The dynamics of the classes depends on the professors, but most of the times, the professors will give you a syllabus with the course outline, then lecture and give assignments (papers, essays, researches, etc.)